
CITY OF ASHLAND

AIRPORT COMMISSION AGENDA

COMMUNITY DEVELOPMENT & PW BUILDING, 51 WINBURN WAY

November 7, 2017 9:30 AM

1. CALL TO ORDER: 9:30 AM
2. Request for Additional Items from Commission Members
 - A. Public Forum:
3. APPROVAL OF MINUTES FROM August 1st, 2017 MEETING
4. OLD BUSINESS:
 - A. Action Item List
 - a. Riparian Restoration
 - b. Paving dirt areas around the hangars
 - c. Hangar enclosure project
 - d. Tree topping project
 - e. Entry Road Landscaping
 - f. Trip hazard at JLC
 - B. ODA Grant Application/Master Plan Update
 - C. Council Presentation
5. NEW BUSINESS:
 - A. Airport: Good Neighbor Items
 - B. FBO Restroom Restoration Specification Development
 - C. Solar Panel Installation
6. FBO REPORT(S):
 - A. Attached –
 - B. Maintenance Updates
7. INFORMATIONAL ITEMS:
 - A. Brown Bag Lunch
 - B. TC Meeting Update
 - C. Medford Update
8. NEXT MEETING DATE: **December 5, 2017 9:30 AM**

Call Scott at 552-2412 if you will be unable to attend!

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Administrator's office at (541) 488-6002 (TTY phone number 1-800-735-2900). Notification 48 hours prior to the meeting will enable the City to make *reasonable arrangements to ensure accessibility to the meeting (28 CFR 35.102-35.104 ADA Title I)*.



ASHLAND AIRPORT COMMISSIONERS

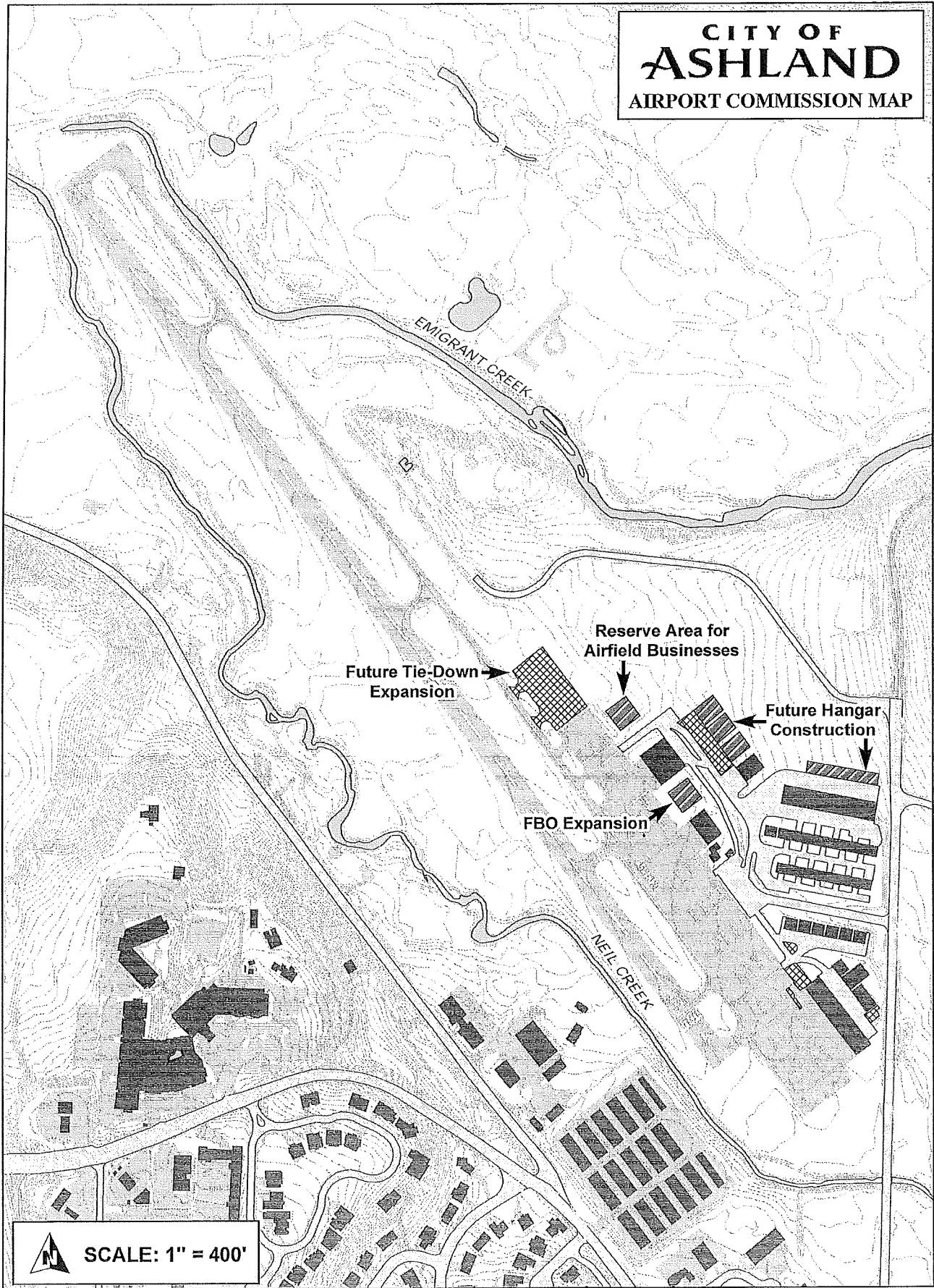
2015-2016



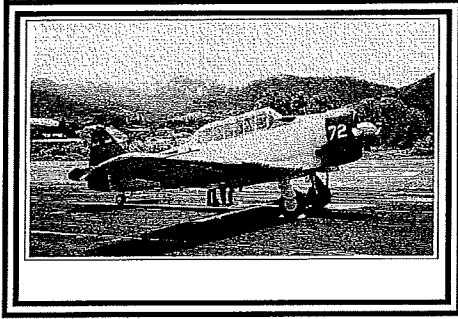
<u>Name</u>	<u>Address</u>	<u>Telephone</u>	<u>E-Mail</u>	<u>Term</u>
George Schoen	645 Ashland St	415- 298-4516	george.schoen@sbcglobal.net	2017
William Skillman	635 Oak Knoll Drive	482-2148	Skillman_Ashland@yahoo.com	2019
Daniel Palomino	2020 Jasmine Ave.	488-1964	dpal71@gmail.com	2020
H. Lincoln Zeve Vice Chair	2710 Siskiyou Blvd.	482-5436	lincolnzeve@gmail.com	2019
Bernard Spera	260 Skycrest Dr.	488-7461	SpBRN3@aol.com	2018
Vacant				
David Wolske Chair	1390 Frank Hill Road	482-3233	david@davidwolske.com	2018
William Butler, Chair	1956 Crestview Dr.	488-0970	Billbashland@charter.net	2018
Susan Moen	43 Morninglight Drive	201-0678	silverwinglodge@charter.net	2019
Michael Morris, Council Liaison	20 E. Main St.	890-0506	mike@council.ashland.or.us	
Bob Skinner – Fixed Base Operator	403 Dead Indian Memorial Rd.	482-7675	bob@skinneraviation.com	
Scott Fleury, Staff Liaison	20 E. Main Street	488-5587	fleurys@ashland.or.us	

Website: <http://www.ashland.or.us/SectionIndex.asp?SectionID=494>

CITY OF
ASHLAND
AIRPORT COMMISSION MAP



 **SCALE: 1" = 400'**



ASHLAND AIRPORT COMMISSION

August 1, 2017

MINUTES

Members Present: Lincoln Zeve, David Wolske, Susan Moen, Bob Skinner, Daniel Palomino, Bernard Spera and Bill Skillman

Members Absent: George Schoen, Mike Morris (Council Liaison), William Butler, and Scott Fleury (staff)

Staff: Kaylea Kathol

Guests: none

1. CALL TO ORDER: 9:35 AM
2. AGENDA ITEM ADDITIONS: None
 - A. Public Forum: None
3. APPROVAL OF MINUTES: Motion to approve minutes as submitted by Moen, 2nd by Skillman, all approved.
4. OLD BUSINESS:
 - A. Action Item List:
 1. Riparian Restoration: No update
 2. Paving dirt areas around the hangars: No update
 3. Hangar enclosure project: No update.
 4. Segmented circle painting: Complete. This will be removed from future agenda.
 5. Tree topping project: No update
 6. Airport website/webcams: Installation complete. Cams are functional and can be viewed from website. Zeve felt directional indication could easily be placed on image to show North/South. Image is saved to City's FTP site and overwritten every minute. Directional indication cannot easily be placed on an image that is continuously overwritten. Zeve suggested camera angle can easily be adjusted to better show Siskiyou pass and cloud canopy. Skinner remarked that camera angle is fixed and cannot be adjusted.
 7. Entry Road Landscaping: Zeve requested staff pressure parks to quickly evaluate existing irrigation. Kathol explained Parks is unable to provide a time estimate currently due to other priorities. Staff anticipates Parks being able to evaluate irrigation in late fall.
 8. Trip hazard: no update (walking surface around JLC hangar door changes

grade abruptly, presents tripping hazard. Staff has scheduled site visit with Street Department Supervisor to discuss and initiate improvement.)

- B. ODA Grant Application/Master Plan Update: Kathol to ask Fleury status of these items.
- C. FBO Bathroom Update: Kathol requested commission write specifications for desired updates to bathroom, as Kathol does not feel comfortable making airport's design decisions. Spero indicated bathroom should mimic public restroom design in Community Development building. Kathol repeated request for list of specifications.
- D. FBO Lease Update: Lease has been finalized.

5. NEW BUSINESS:

- A. Airport Good Neighbor Items: Skinner received complaint from neighbor about a plain doing touch and goes for about 1 hour last month. Commission wondered if Planning Department still requires parties buying homes near airport to sign a statement acknowledging proximity to airport and forfeiting any expectation of City's reaction to a noise complaint.
- B. Airport Day Wrap Up: Commission to invite Dawn to next meeting to plan Airport Day 2018. Moen requested additional money for children's' entertainment
- C. Skylark Assisted Living requested use of airport for Ageless Aviation event. Second week in September, dates TBD. They wish to begin process of securing airport now. Skinner is coordinating. Commission supports this activity.

6. FBO REPORT(S):

- A. Attached: None.
- B. Maintenance Updates: Noise abatement sign down at south end of runway. A member asked when posts from old sign will be removed. Skinner stated he believes posts may be placed in concrete and not easily removed.

7. INFORMATIONAL ITEMS:

- A. Brown Bag: Wolskey unsure of whether this is still happening. Moen to find out.
- B. Transportation Commission: None.
- C. Medford Update: None.

NEXT MEETING DATE: September 5, 2017 beginning at 9:30 AM

ADJOURN: Meeting adjourned, time not recorded

Respectfully submitted,

Kaylea Kathol
Project Manager
Public Works Department

Scott Fleury

From: Edward Gomez <egomez@skylarkassistedliving.net>
Sent: Thursday, July 27, 2017 8:17 AM
To: Bill Butler; Scott Fleury
Subject: Inquiry: City of Ashland Airport Usage for Event

Ashland Airport Commission: Mr. Bill Butler and Scott Fleury,

We here at SkyLark Assisted Living (<http://www.skylarkassistedliving.net/>) are beginning our plans to host the second Annual "Dream Flight" event in conjunction with the Ageless Aviation Dreams Foundation (<http://www.agelessaviationdreams.org/>), to take area veterans, who are in assisted living communities, up in the air.

Last year, thanks to your help and support, the event was a huge success. We had nine veterans go up (for 20 minutes of glory over the valley), we invited SOU's ROTC cadets to be the color guard for the opening ceremony and to present each resident-veteran with a special thank-you-for-your-service Dog Tags, we invited the Mayor as well as now, State Senator Alan DeBoer to speak, etc...

As we have received the schedule from Ageless Aviation, the event is positioned to take place in during the second week in September (some time between the 8th and 11th) dates are soon to be confirmed. However, we'd like to begin the process of securing use of the Airport now if possible.

The Ageless Aviation Dreams Foundation is a non-profit organization established and dedicated to honoring Seniors and United States Military Veterans. The primary focus is on individuals living in long-term care communities.

The Foundation is able to provide Dream Flights in their Boeing Stearman biplanes, the same aircrafts used to train many military aviators in the 1940's.

In 2015, the Foundation's three Stearman's traveled the country providing the Dream Flight experience to 646 "golden" men and women. Last year that number rose to over 800!

See youtube video:

<https://www.youtube.com/watch?v=1gUzK5Hhc9Q&feature=youtu.be>

(during the first 25 seconds you'll hear static, reminiscent of the 1940's era radio transmissions).

We are planning to reach out to the greater community and make it a Seniors Celebration and Appreciation event.

Thank you and we look forward to working together with you, once again!



Much Thanks,

Ed

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Edward Gomez
Director of Sales & Marketing
Skylark Assisted Living & Memory Care
900 Skylark Place
Ashland, OR 97520
541-552-1713

2017

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		3 Meeting				
January		New Year's Resolutions				
		7 Meeting				
February		7 Meeting				
March		4 Meeting				
April		2 Meeting				
May		6 Meeting Election of Officers				
June		3 Meeting Airport Rate Approval Council Approval end of fiscal year Airport Day				

July		Meeting Change Meeting date	4			
August		Meeting	1			
September		Meeting Council Report	5			
October		Meeting	3			
November		Meeting	7			
December		Meeting self fueling permit renewal	5			